Manufacturer ID Code System (MIC) Mailing Label System (MLS)	Office Submitting Transaction: CGAUX DISTRICT MSO/MIO
Coding Sheet	
DATE	OTHER
ACTION CODE BU	JSINESS TYPE DISTRICT
ADDITION General	
CHANGE Boating Safety Circular	MIC MIC
DELETION No mailings requested or wanted	See page 2
LAST NAME (Abbreviate if longer than spaces provided)	
FIRST NAME (Abbreviate if longer than spaces provided)	
COMPANY NAME (Abbreviate if longer than spaces provide	ed)
ADDITIONAL COMPANY NAME (Abbreviate if longer than	enaces provided)
	PREVIOUS MLS NUMBER IF A CHANGE
ADDRESS (Number and Street)	
CITY	STATE
ZIPCODE	PREVIOUS ZIPCODE IF A CHANGE
FOR MIC TRANSACTIONS ONLY:	NEW COMPANY
TEL	ACTIVE COMPANY
	OUT OF BUSINESS
DEPT. OF HOMELAND SECURITY, USCG, CG-5093 (Rev. 3-03) PREVIOUS EDITIONS ARE OBSOLETE	

INSTRUCTIONS

DATE: Fill in the current date.

ACTION CODE: For an add transaction, fill in every field. For a BSC add transaction, make sure the company isn't already on the mailing list. For changes, fill in every field, even those with no changes. Circle all changes. For deletions, fill in the entire record as it currently exists. MIC records are not deleted, but are placed in "out of business" status.

ID CODE: When a transaction affects the mailing list, but not the ID code file, leave the ID code blank. When a transaction affects the ID code file, not the mailing list, fill in the ID code.

NAME OF CONTACT: If a MLS transaction, fill in the name of the individual to receive mail. If a MIC transaction, fill in the contact at the company.

TELEPHONE NUMBER: If a MIC transaction, fill in the telephone number of the contact at the company.

CURRENT COMPANY NAME: Fill in the latest name by which the company is doing business.

ADDITIONAL COMPANY NAME: If a MIC transaction, fill in additional name by which the company is doing business.

STATE: Use the standard two letter postal code.

PREVIOUS ZIP CODE: If address changes, fill in old zip code. This eases finding and changing the existing record.

BUSINESS TYPE - 2 DIGIT CODES BOAT MANUFACTURERS 11 17 Thrillcraft, Personal Watercraft, Jetboats, Skiboats Outboards, Open Motorboats, Jon Boats Inboards/Cabin Cruisers 18 Miscellaneous 12 13 Inboard/Outboard, Sterndrive, Inboard/Outdrive 19 Houseboats 14 Sailboats (with or w/o engine), Catamaran, Trimaran 20 Airboats Canoes, Kayaks 15 21 Pontoon Boots 16 All Terrain Vehicles

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31	Outboards	33 Inboard/Outboard, Sterndrive
01	Outboards	
32	Inboards	34 Miscellaneous (water, electric, etc.)
U_	i i boar do	or micocharicous (water, creative, cto.)

32	Inboards		33 Inboard/Outboard, Sterndrive 34 Miscellaneous (water, electric, etc.)				
OTHER							
C1	Consumer Protection Offices	69	Unknown Manufacturers				
C2	Congressional Offices	70	Distributors/Dealers*				
CT	Commercial Towing Operations	71	Boat Rentals				
			Importers				
40	Consumer Organizations	73	Participating Dealers				
41	Outdoor Writers	81	Coast Guard				
42	Outdoor Writers		Coast Guard Auxiliary				
43	Marinas and Recreation Areas	83	U.S. Power Squadron				
44	Marine Repair	84	Yacht Clubs				
45	Safety Organizations (and those interested)	85	State Boating Law Administrators				
46	NSBC	86	News Media				
47	Educational/Seminar	87	Boating Magazines				
48	NBSAC	88	Boating Associations				
49	Boating Statistics Recipients	89	Library				
		90	Boating Writers International				
50	Component Manufacturer	91	Testing Laboratories				
51	Fuel System (carburetor, tank, pump, etc.)	92	Boating Educators				
52	Electrical System (cable, battery, etc.)	93	Naval Architects and Marine Engineers				
53	Deck equipment	94	Interested Parties				
54	Auxiliary Powered Equipment	95	Insurance Companies				
55	Emergency Equipment	96	Government Agencies				
56	Foreign Manufacturers	97	Marine Consultants				
57	Marine Sanitation Services		Law Enforcement				
58	Stoves	99	Marine Financing				

*Note: Use business types 11 through 34 for describing manufacturers' product lines only, not products sold by dealers. Also, a dealer is either a non-participating dealer (Type 70) or a participating dealer (Type 73); not both.